

# NEW STUDENT CHECKLIST

## Early College Start (ECS)

1. **APPLICATION:** Complete application process
- *Apply online at [www.austincc.edu/apply](http://www.austincc.edu/apply)*
  - **Print, complete, and keep Residency Information form**
  - Non-U.S. Citizens without a SSN must complete the “ECS Student Data form for Non-Citizen Texas Resident” and the “Affidavit” to obtain an alternate number to be used on the ACC admissions application

2. **PRE-ADVISING:** Required for all first time college students
- Complete ACC 101 at [www.austincc.edu/acc101](http://www.austincc.edu/acc101)
  - **Print and keep “ACC 101 Checklist”**

3. **BOWIE ACTIVITIES**
- Order and secure high school transcript on [PCXKPEG](http://www.austincc.edu/cxkpeg). You must pay the registrar \$2 and secure transcript once available, which is usually within 24 hours.
  - Meet with your high school counselor to choose courses and receive a Co-Enrollment Form and have it signed by the counselor, registrar and your parents.

4. **TESTING:** Determine exemption from testing or take ASSET or COMPASS test
- Exempt with:
    - TAKS (10<sup>th</sup> or 11<sup>th</sup> grade): ELA 2200 Lang Arts and 3+ on essay, MATH 2200
    - SAT: Composite 1070, Critical Reading 500, Math 500
    - ACT: Composite 23, English 19, Math 19
  - **COMPASS fee waiver is available in your folder. You must have it signed.**
  - Schedule test by contacting an ACC campus Assessment Office
  - Present COMPASS waiver and picture ID to ACC Assessment Office on day of test
- Assessment Office Numbers:**
- |          |              |
|----------|--------------|
| Pinnacle | South Austin |
| 223-8108 | 223-9162     |

5. **ADVISING:** To select courses based on goals, test scores, commitments, etc.
- Meet with high school counselor to determine eligibility, select courses and complete ECS form
  - Meet with ACC advisor or ECS specialist at the ACC Campus
  - Submit all paperwork to ACC Admissions office or our ECS specialist (Davelyn Forrest)
    - ✓ **Signed** ECS form
    - ✓ Transcript
    - ✓ Completed Residency Information form
    - ✓ ACC 101 Checklist
    - ✓ Test scores (ACT, SAT, 10<sup>th</sup> or 11<sup>th</sup> TAKS, if used to TSI exemption)

If advising not available at high school, advising can be completed at any ACC locations. Bowie students tend to use the following campuses:

<b>Pinnacle</b>	<b>South Austin</b>
7749 Hwy. 290 West	1820 E. Stassney Ln
Room 224	Room 1101
223-8108	223-9140

6. **REGISTRATION:** Register using the telephone or online registration system
- Check ACC Course Schedule to determine registration time, [www.austincc.edu/course-schedule](http://www.austincc.edu/course-schedule) or See Page 3 in **Course Schedule**.
  - Registration Worksheet, page 7 or [www.austincc.edu/registration-worksheet](http://www.austincc.edu/registration-worksheet)
  - Follow registration instructions AND verify registration and schedule
  - **Print a copy of your registration and take it to your high school counselor so s/he can correct your schedule. You will need your ACC EID to access your schedule if you register by phone. Please speak with ACC about this process.**

## RETURNING ECS STUDENTS

- 1. Meet with High School Counselor each semester.
- 2. Complete new ECS form, and have signed.
- 3. Meet with an ACC academic advisor at any ACC campus, or the ECS Specialist when s/he is scheduled to come to your high school campus to submit the completed ECS form.
- 4. Register for classes by phone or using ACC web registration.
- 5. Print a copy of your registration and bring it to your high school counselor so she can correct your schedule.

## USEFUL INFORMATION FOR ALL ECS STUDENTS TO ACC

Textbooks are not included in tuition and fees, textbooks can be obtained at an ACC Bookstore.  
Other locations should meet with High School counselor.

Cypress Creek 335-8363	Eastview 927-1619	Northridge 834-9366	Pinnacle 288-2303	Rio Grande 474-2607	Riverside 474-2607	South Austin 445-7437
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Once you have completed your ACC course, you will need to **bring** your official ACC transcript to your high school.

To request an official ACC transcript, go to an ACC campus and request it. They will charge a small fee for it.

Cypress Creek 223-2022	Eastview 223-5150	Northridge 223-4730	Pinnacle 223-8120	Rio Grande 223-3030	Riverside 223-6020	South Austin 223-9150
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